

## 61.01 Public Information Act Compliance



Reviewed [November 7, 2017](#)

Next Scheduled Review: November 7, 2022

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### Policy Statement

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The Texas A&M University System (system) and its members shall fully comply with the Texas Public Information Act.

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### Reason for Policy

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This policy is to affirm the system's commitment to full compliance with the Texas Public Information Act and to require the chancellor to promulgate a regulation to assist members in achieving such compliance.

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### Procedures and Responsibilities

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1. The system Board of Regents (board) is committed to full and complete compliance with the letter and the spirit of the Texas Public Information Act and to public policy of the state of Texas that "all persons are, unless otherwise expressly provided by law, at all times entitled to full and complete information regarding the affairs of government and the official acts of those who represent them." It is the board's policy that the system and all members fully comply with the provisions of the Texas Public Information Act. In the absence of any applicable exception to disclosure under the Act, requested information will be provided as soon as possible.
2. The chief executive officer (CEO) of each member shall be the Officer for Public Information. To assist in achieving full compliance with the Act, the chancellor shall promulgate a regulation that shall include procedures to be used in the receipt and referral of public information requests. Such procedures shall provide for the appointment of a specific agent of the Officer for Public Information at each member to compile and coordinate responses to all public information requests. The Office of General Counsel shall assist members in determining whether requested information is public and in seeking Attorney General decisions in accordance with the Act. The agent of the Officer for Public Information shall notify the CEO and/or other appropriate member or system contacts of requests that may have public relations significance.
3. The chancellor and each member CEO shall make every effort to keep the board informed on issues which could appear in the media and about which board members may be questioned.

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## **Related Statutes, Policies, or Requirements**

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[Tex. Gov't Code, Ch. 552](#)

[Regulation 61.01.02, \*Public Information\*](#)

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## **Member Rule Requirements**

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A rule is not required to supplement this policy.

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## **Contact Office**

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System Office of General Counsel  
(979) 458-6120