

## 51.06 Naming of Buildings and Other Entities

Revised [November 10, 2016](#) (MO -2016)  
Next Scheduled Review: November 10, 2021  
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### Policy Statement

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It shall be the policy of the Board of Regents (board) of The Texas A&M University System (system) to honor or memorialize individuals who have made significant contributions to the system by naming buildings, definable portions of buildings, geographical areas or academic entities for such individuals.

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### Reason for Policy

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This policy establishes the process for naming buildings and other entities.

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### Procedures and Responsibilities

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#### 1. ADVANCE APPROVAL OF INDIVIDUALS RECOGNIZED

It shall be the policy of the board to honor or memorialize individuals who have made major financial contributions or had major financial contributions made on their behalf or who have performed outstanding services for the system or one of the members by naming buildings, definable portions of buildings, geographical areas or academic entities (e.g., colleges, centers, institutes and similar organizational units) for such individuals. In all cases, except as cited in the following section, the board shall approve in advance the names of individuals to be so recognized.

Members are encouraged to develop guidelines to help determine what donor gifts are considered to be major financial contributions warranting the recommended naming of a facility pursuant to Section 4 of this policy or the naming of a facility pursuant to Section 2 of this policy.

#### 2. FUNDRAISING ACTIVITIES AND DONOR RECOGNITION

In the event, however, that one of the members wishes to undertake a plan of fundraising in which definable portions of a specific building or a well-defined geographical area under its jurisdiction would be given donors' names through member administrative action, the board will consider the approval of such a plan including the name in its entirety in advance. In

such instances, the list of donors so recognized shall be returned to the board upon the completion of the fundraising campaign for the purposes of maintaining a permanent historical record.

### 3. LIMITATIONS ON INDIVIDUALS RECOGNIZED

No buildings or other entities of the system may be named for a current member of the board, a current employee of the system or a current state or federal official unless:

- (a) The naming is done in conjunction with Section 2 of this policy; or
- (b) The naming is a result of a major financial contribution made by or on behalf of the individual and receives the unanimous approval of all the board members present at a regular meeting of the board. Naming a building or other entity for a current regent makes that regent ineligible to vote on that agenda item.

### 4. PROCEDURES FOR THE BOARD OF REGENTS

4.1 The board shall be responsible for the review, study and consideration of all matters submitted to the board regarding the naming of buildings, definable portions of buildings, other geographical areas and academic entities for persons who have made outstanding contributions to the member, state or nation, or who have attained eminent accomplishments in their field of endeavor and other related matters.

4.2 The board as a whole shall seek persons to be recognized by having facilities and academic entities named in their honor. It shall also consider nominations by individual regents, the chancellor and the member chief executive officers (CEO) and shall consider recommendations of the general public when they are transmitted through one of said officials. Faculty or staff recommendations shall be made to the member CEO for consideration in submitting recommendations.

4.3 All recommendations other than those at board meetings shall be forwarded to the executive director to the board accompanied by biographical material and reasons for the nomination. The executive director shall forward copies of all recommendations to all members of the board and to the chancellor for study and review. The board may take action at any meeting on the recommendation.

4.4 The member CEO shall notify the honoree of the action of the board immediately after such action is taken by the board.

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## **Related Statutes, Policies, or Requirements**

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[Tex. Gov't Code Ch. 2165](#)

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## **Member Rule Requirements**

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A rule is not required to supplement this policy.

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## **Contact Office**

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System Office of Budgets and Accounting  
(979) 458-6100