

31.04 Holidays

Revised [September 3, 2015](#) (MO -2015)
Next Scheduled Review: September 3, 2020
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Policy Statement

The Texas A&M University System (system) will provide paid holidays to eligible employees based on the fiscal year schedule approved by the Board of Regents (board).

Reason for Policy

This policy establishes uniform paid holiday time procedures in accordance with state law.

Procedures and Responsibilities

1. HOLIDAY SCHEDULE

All eligible system employees shall be entitled to paid holidays. Members may adjust the holiday schedule as provided by state law, except that Martin Luther King, Jr. Day, Memorial Day, Independence Day, Thanksgiving, and Christmas shall be observed throughout the system and may not be substituted in the holiday schedule.

2. AUTHORIZATION

The proposed holiday schedule for each member will be submitted by the chancellor for approval by the board.

Related Statutes, Policies, or Requirements

[Tex. Gov't Code Ch. 662, Subchs. A and B](#)

Member Rule Requirements

A rule is not required to supplement this policy.

Contact Office

System Offices Human Resources
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