

## 31.03 Leaves of Absence

Reviewed [June 9, 2016](#)  
Next Scheduled Review: June 9, 2021  
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### Policy Statement

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The Texas A&M University System (system) will provide employee leave programs as authorized by law. Faculty development leave must be submitted for approval to the chancellor and the system Board of Regents (board).

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### Reason for Policy

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This policy requires the establishment of uniform leave administration regulations.

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### Procedures and Responsibilities

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#### 1. ADMINISTRATION

The chancellor shall promulgate system regulations governing employee leaves of absence with and without pay as may be authorized by law.

#### 2. FACULTY DEVELOPMENT LEAVE

Faculty development leave, as recommended by the system member chief executive officers, requires advance approval of the chancellor and the system board.

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### Member Rule Requirements

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A rule is not required to supplement this policy.

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### Contact Office

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System Offices Human Resources  
(979) 458-6169