28.03 Vending Machines

Approved February 27, 1995 (MO 44-95)
Revised October 13, 1995 (MO 335-95)
Revised July 26, 1996 (MO 169-96)
Revised March 24, 2000 (MO 66-2000)
Revised September 27, 2001 (MO 212-2001)
Revised August 1, 2008 (MO 239-2008)
Revised August 8, 2013 (MO 192-2013)
Next Scheduled Review: August 8, 2018

Policy Statement

The Board of Regents (board) of The Texas A&M University System (system) is responsible for approving all system member vending machine contracts. This policy describes the authorizations and delegations of authority with respect to the approval of these vending machine contracts.

Reason for the Policy

This policy provides specific authorizations and delegations of authority to the system member chief executive officers (CEOs) regarding the approval of vending machine contracts.

Procedures and Responsibilities

1. Vending machines may be located on properties under the control of the board and its member universities and agencies in buildings and such outdoor areas as are appropriate and do not interfere with the regular business activities of the respective institution.

2. System member CEOs are authorized to contract for vending machines on properties owned or leased by the system member. The contracts will be in accordance with procedures established by the board and contract administration delegation adopted pursuant to System Policy *25.07, Contract Administration*.

3. System members shall comply with all applicable reporting requirements as established by state law.

4. CEOs shall submit annually to the board a report summarizing the vendor contracts in place, the amounts received from such contracts, and the disposition of such funds.

5. Commissions received from vending machines are allocated to the respective system member to be used for institutional development and support. A portion of such revenue may be assessed for support of the board office and for the System Offices support, at the discretion of the chancellor.

Related Statutes, Policies, or Requirements

Tex. Gov't Code § 2203.005 – Vending Machines Authorized

System Policy *25.07, Contract Administration*

Member Rule Requirements

A rule is not required to supplement this policy.

Contact Office

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