

## 28.03 Vending Machines

Revised [November 15, 2018](#) (MO -2018)  
Next Scheduled Review: November 15, 2023  
Click to view [Revision History](#).



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### Policy Summary

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The Board of Regents (board) of The Texas A&M University System (system) is responsible for approving all member vending machine contracts. This policy provides specific authorizations and delegations of authority to the member chief executive officers (CEOs) with respect to the approval of these vending machine contracts.

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### Policy

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1. Vending machines may be located on properties under the control of the board and its member universities and agencies in buildings and such outdoor areas as are appropriate and do not interfere with the regular business activities of the respective member.
  2. Member CEOs are authorized to contract for vending machines on properties owned or leased by the member. The contracts will be in accordance with procedures established by the board and contract administration delegation adopted pursuant to System Policy 25.07, *Contract Administration*.
  3. Members will comply with all applicable reporting requirements as established by state law.
  4. CEOs must submit annually to the board a report summarizing the vendor contracts in place, the amounts received from such contracts, and the disposition of such funds.
  5. Commissions received from vending machines are allocated to the respective member to be used for institutional development and support. A portion of such revenue may be assessed for support of the board office and for System Offices support, at the discretion of the chancellor.
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### Related Statutes, Policies, or Requirements

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[Tex. Gov't Code § 2203.005 – Vending Machines Authorized](#)

[System Policy 25.07, Contract Administration](#)

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## **Member Rule Requirements**

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A rule is not required to supplement this policy.

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## **Contact Office**

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System Office of Budgets and Accounting  
(979) 458-6100