

## 26.01 Tuition and Fees

Approved July 27, 2007 (MO 161-2007)  
Revised August 1, 2008 (MO 229-2008)  
Revised August 8, 2013 (MO 192-2013)  
Next Scheduled Review: August 8, 2018



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### Policy Statement

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Tuition and fees for members of The Texas A&M University System (system), including any exemptions or waivers, must be approved and administered in accordance with this policy.

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### Reason for Policy

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This policy provides a description of the approval process regarding tuition and fees, including the authority delegated to the chancellor and any further delegation to system member chief executive officers (CEOs).

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### Procedures and Responsibilities

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#### 1. GENERAL

- 1.1 The chancellor, on the recommendation of the presidents of the academic institutions, shall present annually for board approval, recommendations concerning any proposed new fees and any adjustments (increases or decreases) in current student tuition and fees for the ensuing academic year, with full justification for all proposed changes. As part of the recommendation, a complete disclosure of the fee structure of each institution, current and recommended, shall be included. All proposed changes will be made in full compliance with all statutory requirements such as relating fees to costs or securing student consent, and any other requirements that may be imposed by law or by the board.
- 1.2 In accordance with Texas Education Code, Section 54.0513 and with the approval of the chancellor, the president of each academic institution is authorized to hold a public hearing at the institution regarding any proposed increase in designated tuition. The hearing shall be held prior to submitting the tuition and fee recommendations to the chancellor. At the meeting at which tuition and fee recommendations are presented, the board will receive input from students and the presidents of the academic institutions, and will then determine the tuition and fees for the ensuing year. This meeting and the institutional hearings will constitute the

public hearing required by Section 54.0513, paragraph (f) of the Texas Education Code.

- 1.3 The presidents of the academic institutions are authorized to establish and collect student fees for study abroad programs and field trips, and to amend such fees as necessary, provided that fees so established or amended shall be submitted annually for confirmation by the board at the meeting at which tuition and fee recommendations are presented.
- 1.4 The presidents of the academic institutions, the vice chancellor for agriculture and life sciences, and the vice chancellor for engineering, by delegation from the board, may establish fees for non-state funded courses, including continuing education courses, extension courses, correspondence courses, or other self-supporting courses for which the institution or agency does not collect tuition or receive formula funding. The fee set for each course shall be in an amount sufficient to permit the system member to recover the costs of providing the course. Each system member charging a fee under this authority shall file a report following the close of each fiscal year with the chancellor who shall report to the board. The report shall list the cumulative total of all such courses offered, the number of participants, the total income received, the total expenses incurred, a description of the fee structure and the institutional philosophy of all such courses at the member institution. Each member will be required to maintain the detailed information on each course for internal or external review.

## 2. EXEMPTIONS AND WAIVERS

- 2.1 All military personnel assigned to full-time Reserve Officers' Training Corps (ROTC) duty in the military science department of a general academic institution of the system, who enroll as students in any general academic institution of the system, will be granted the same exemption from payment of student fees as is granted full-time employees of the system.
- 2.2 The board finds it is in the best interest of the system institutions and the state to delegate to the presidents of universities authority to grant exemptions and waivers from tuition, fees, and other charges as mandated by statute.
- 2.3 Exemptions and waivers that are permitted by statute, but not mandated, may be implemented within statutory limitations by the respective presidents upon approval of the chancellor or pursuant to the delegation of authority by the chancellor.

## 3. PAYMENT PLANS

The board finds it is in the best interest of the system and the state to delegate to the presidents of the universities the authority to establish and administer tuition and fee installment payment plans and financial aid programs as mandated by statute. Installment payment plans and financial aid programs must be sustainable and beneficial to the students.

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## **Related Statutes, Policies, or Requirements**

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[Tex. Educ. Code, Chapter 54 – Tuition and Fees](#)

[Tex. Educ. Code § 54.007 – Option to Pay Tuition by Installment](#)

[Tex. Educ. Code § 54.0071 – Authority of Institution to Provide Payment Options for Student with Delayed Financial Aid](#)

[Tex. Educ. Code § 54.5035 – Waiver of Fees](#)

[Tex. Educ. Code § 54.545 – Fees for Continuing Education Courses](#)

[Tex. Educ. Code § 55.16 – Board Responsibility](#)

The July 2007 version of this policy supersedes  
System Policy 26.02, *Approval of Student Fees*  
System Policy 26.03, *Tuition and Fee Exemptions and Waivers*

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## **Member Rule Requirements**

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A rule is not required to supplement this policy.

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## **Contact Office**

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System Office of Budgets and Accounting  
(979) 458-6100