

## 25.06 Participation by Historically Underutilized Business

Approved February 27, 1995 (MO 44-95)  
Revised September 26, 1997 (MO 181-97)  
Revised September 23, 1999 (MO 226-1999)  
Revised November 30, 2000 (MO 203-2000)  
Revised September 28, 2001 (MO 212-2001)  
Revised August 1, 2008 (MO 235-2008)  
Next Scheduled Review: September 23, 2013



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### Policy Statement

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This policy establishes the Historically Underutilized Business (HUB) Program for The Texas A&M University System (system). The scope states the system's intent to make a good faith effort, directs system members to appoint a HUB coordinator/director and maintain a HUB Program, adopts current state rules and regulations, and requires HUB participation updates to the Board of Regents (board) by the chancellor.

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### Reason for Policy

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This policy complies with Section 2161.003, Texas Government Code, which requires that "A state agency, including an institution of higher education, shall adopt the commission's rules under Section 2161.002 as the agency's or institution's own rules."

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### Procedures and Responsibilities

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1. It is the policy of the system to involve qualified HUBs to the greatest extent allowed by law in the system's construction contracting, professional services, and purchase, lease or rental of all supplies, materials, services and equipment. The system, its contractors and subcontractors shall not discriminate on the basis of race, color, religion, national origin, sex, disability, political belief or affiliation in the award of contracts. Every system employee responsible for conducting business with outside vendors has the responsibility of making a good faith effort of ensuring that HUBs are afforded an equitable opportunity to compete for all procurement and contracting activities of the system.
2. The system member chief executive officer (CEO) will designate an employee as HUB coordinator or director who will have responsibility for implementing all programs dealing with HUB activities for that member and for carrying out the policy as published in the online System Policy and Regulation Library. The chancellor will designate a HUB manager

for the system. The system HUB manager will provide coordination for the system and support the activities of the members' HUB coordinators/directors.

3. The system adopts the rules as specified in 34 Tex. Admin. Code Part 1, Chapter 20, Subchapter B, relating to the HUB Program for application to all construction projects and purchases of goods and services.
4. The chancellor shall report to the board annually on the progress made by the system and each system member in the participation by HUBs.

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## **Related Statutes, Policies, or Requirements**

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[Texas Government Code Chapter 2161, Historically Underutilized Businesses](#)

[Texas Administrative Code Title 34, Part 1, Chapter 20, Subchapter B, Historically Underutilized Business Program](#)

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## **Appendix**

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More information regarding the State of Texas and the system's HUB Program, including system members' HUB coordinators/directors contact information, can be found at <http://hub.tamus.edu>.

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## **Contact Office**

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Office of HUB & Procurement Programs  
(979) 458-6413