

## 16.01.02 Privacy

Approved February 20, 2018  
Next Scheduled Review: February 20, 2023



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### Regulation Summary

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The Texas A&M University System (system) recognizes that certain information is to be maintained in a confidential manner. Members of the system shall manage information in compliance with federal and state privacy laws.

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### Regulation

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1. Protected Health Information (PHI)
    - 1.1 Every three years, each member shall conduct an assessment to determine if there is any PHI, as defined by the Health Insurance Portability and Accountability Act (HIPAA), being held or transmitted by a unit and/or department.
    - 1.2 If the assessment reveals PHI, the member chief executive officer or designee shall designate, in writing, a privacy and security officer(s) to implement all applicable federal and state laws.
    - 1.3 The privacy and security officer shall be the contact person(s) for any questions or complaints regarding PHI.
  2. The privacy and security officer(s) is responsible for developing, implementing and maintaining the member's privacy program.
  3. Members shall comply with all federal and state laws relating to the privacy of information.
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### Related Statutes, Policies or Requirements

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[Health Insurance Portability and Accountability Act \(HIPAA\)](#)

[Health Information Technology for Economic and Clinical Health Act \(HITECH\)](#)

[Texas Health and Safety Code, Chapter 181](#)

[Family Educational Rights and Privacy Act \(FERPA\)](#)

[Texas Business and Commerce Code, Chapter 521](#)

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## **Member Rule Requirements**

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A rule is not required to supplement this regulation.

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## **Contact Office**

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System Ethics and Compliance Office  
(979) 458-6008