

11.99.02 Conduct Requirements for Admissions Applications and Transcripts



Revised [March 17, 2025](#)

Next Scheduled Review: March 17, 2030

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Regulation Summary

Academic institutions of The Texas A&M University System (system) must revise their admissions applications processes and transcript notation processes in accordance with this regulation. This regulation provides minimum standards for the review of applications for admission and uniformity for transcript notations.

Regulation

1. RESPONSIBILITIES OF MEMBER ACADEMIC INSTITUTIONS

1.1 Applications for Admission

- 1.1.1 Each chief executive officer (CEO) of a system academic institution will require that applicants for admission disclose, at a minimum, criminal conviction histories – excluding juvenile adjudications – involving acts of violence or sexual misconduct and past substantiated or pending student conduct charges involving acts of violence or sexual misconduct, and expulsions or suspensions from postsecondary institutions consistent with this regulation.
- 1.1.2 Applicants who report one or more convictions or pending student conduct charges as required in Section 1.1.1 in the application process must be evaluated by a committee of the academic institution.
- 1.1.3 Each academic institution must adopt a standard process for the evaluation and decision on admission.

1.2 Transcript Notations and Transcript Holds

Each CEO of the academic institution will adopt a standard transcript notation process for students who are separated from the institution and/or are ineligible to reenroll.

1.2.1 The notation must include:

- (a) The nature of the separation (e.g., suspension, dismissal expulsion, *etc.*);
- (b) The type of infraction (e.g., academic or conduct);
- (c) The department responsible for issuing the student separation from the institution (e.g., Office of Student Conduct); and

- (d) The effective dates of separation from the academic institution and/or ineligibility for reenrollment, if applicable.
- 1.2.2 Transcripts of students with pending conduct investigations that could result in expulsion, dismissal, or suspension of one semester or greater may be held until the institution makes a final determination regarding responsibility, which may include termination of the investigation in accordance with applicable member rules, system policies or system regulations. The institution may not end a disciplinary process that could result in separation simply because the student in question withdraws from the institution.
- 1.2.3 If a student withdraws from an institution pending a disciplinary charge alleging that the student violated the institution's code of conduct by committing sexual harassment, sexual assault, dating violence, or stalking, the institution must not end the disciplinary process or issue a transcript to the student until the institution makes a final determination regarding responsibility.
- 1.2.4 Notations made pursuant to this regulation must remain on student transcripts until the student becomes eligible for reenrollment, unless, upon request by the student, the institution determines that good cause exists to remove the notation.

Member Rule Requirements

A rule is not required to supplement this regulation.

Contact Office

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