

11.02 Creation of Centers and Institutes



Revised [October 19, 2017](#) (MO -2017)
Next Scheduled Review: October 19, 2022
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Policy Statement

The creation of a center or institute requires the recommendation of the chancellor and the approval of the Board of Regents (board) of The Texas A&M University System (system). Centers or institutes shall be periodically reviewed and may be modified or dissolved in accordance with this policy.

Reason for Policy

This policy provides a means to evaluate proposed centers or institutes and to ensure that such entities are appropriately designed, funded and maintained.

Definitions

Click to view [Definitions](#).

Procedures and Responsibilities

1. Members are authorized to establish centers and institutes subject to recommendation by the chancellor and approval by the board. The agenda item for approval of a center or institute shall disclose the rationale for creating the entity, its impact on the education and training of students, the sources and future expectations of financial support, the governance and advisory structure, and the mechanisms for periodic review, in a format prescribed by the chancellor.
2. Accountability for each center or institute is vested with the academic officer or agency program administrator under whose direction the center or institute functions. Monitoring of the functions of the center or institute shall be maintained by the responsible administrative official. All centers and institutes shall be periodically reviewed at least every five years. Periodic reviews required by the proposal shall be forwarded to the vice chancellor for academic affairs.

3. If a center or institute's approved governance and advisory structure includes an external advisory board, the center or institute is authorized to appoint members to the advisory board subject to prior notification of the proposed appointment to the board through the member chief executive officer (CEO) and chancellor. By a majority vote, the board may decline a proposed appointment. If the board fails to take action on a proposed external advisory board member appointment within 120 days, the center or institute's appointment is deemed ratified.
4. Major changes in function, focus or funding sources for centers and institutes shall receive prior approval from the responsible member CEO and the chancellor and subsequent approval by the board.
5. All directors of centers shall report to a departmental chair, academic dean or other appropriate officer within the designated member, as appropriate. Faculty serving within a center shall report to the director.
6. In the event that a member proposes to dissolve a center or institute, the member CEO shall submit a request for dissolution to the chancellor who will either approve or disapprove.

Member Rule Requirements

A rule is not required to supplement this policy.

Contact Office

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